



## AM1 end-of-module exam Summer Semester 2021

The following information is relevant for those students who wish to take the AM1 end-of-module exam (**English in Context (EIC)** and **Academic Writing II (AWII)**) in summer semester 21 and follows the regulations of the University of Cologne as published here: <https://portal.uni-koeln.de/coronavirus>.

Please note: you are not obliged to take the exam this semester, particularly if you are uncomfortable with the digital format of the exam. However, it is highly recommended that you take the exam at the first opportunity after you have completed both AWII and EIC. If you choose not to do the exam at this point, any resulting delay in your studies is your own responsibility (§3, Abs. 5 Rektoratsbeschluss 15.09.2020.)

The AM1 exam will be a **combined exam** (“*Kombinatorische Prüfung*”), i.e. an oral exam with a written component (a portfolio). In SoSe21, the AM1 oral exam will be conducted via Zoom.

### 1. Exam Registration and Dates

You have to register for the exam on **KLIPS**. You can register for the exam from 12 weeks prior to the exam date on KLIPS to 6 weeks before this date. Deregistration is possible until 2 weeks prior to this date. The exam date on KLIPS is a placeholder; your actual oral exam will be on a different day.

You must sign up for the exam on KLIPS with your **Academic Writing II teacher**.

- KLIPS exam dates:
  - o First exam date: 12.07.2021 (registration period: **19.04. - 31.05.2021**)
  - o Second exam date: 24.09.2021 (registration period: **02.07. - 13.08.2021**)
- Exams will take place in the following weeks:
  - o First phase: **19.07.2021 – 23.07.2021 and 27.07.2021 – 30.07.2021**
  - o Second phase: **20.09.2021 – 23.09.2021**

Please note that the exam weeks indicated above are subject to change depending on the number of candidates who register for the exam. We highly recommend you do the exam in the **first phase** of the semester.

In addition to the KLIPS registration, you have to fill out an **internal registration** form. The form is available on the departmental homepage.

- Deadline: **same deadline as on KLIPS** (e.g. 31.05.2021 for the first phase)
- Send your signed internal registration form to Dr. Astrid Gramatke ([astrid.gramatke@uni-koeln.de](mailto:astrid.gramatke@uni-koeln.de)) who is responsible for the exam administration and schedule.

Once you have registered on KLIPS and we have received your internal registration form, we will create the exam schedule. We will send the exam schedule to those who have registered for the exam on KLIPS via email approximately two weeks before the relevant exam phase.



## 2. Format

The exam is an oral exam that includes a written portfolio. You will receive **one** grade for both parts combined (and not two individual grades). As such, the exam tests the competences you will have obtained in both AWII and EIC.

### 2.1 Portfolio/Written component

The portfolio is based on both AWII and EIC and must contain the following elements:

- the filled-out and signed cover page (a model cover page will be provided)
- a table of contents
- 3 pieces of work
  - o 1 longer piece of work from Academic Writing II
  - o 1 from English in Context
  - o 1 from either one of the classes

The deadlines for submission in SoSe 21 are two weeks before the exam phase:

- First phase: **05.07.2021, 11.59 pm**
- Second phase: **06.09.2021, 11.59 pm**

Please submit your portfolio as a pdf to your AWII teacher **AND** your EIC teacher. Information on how to submit your portfolio will be communicated in your courses.

For the three pieces of work, you are allowed to use course materials and notes, dictionaries and the sources worked on in the course. You are not expected to include direct quotations in your work and are encouraged instead to paraphrase any information taken from other sources. Please use in-text citations to acknowledge any sources you use. In doing so, please provide the surname of the author and the year of publication of the relevant source. Acknowledge your sources after each piece of work in a bibliography. **Plagiarised portfolios will not receive a grade and you will fail the exam.**

By signing your name on the cover page of the portfolio, you are confirming that:

- the work you submit is your own,
- all material and sources used are clearly acknowledged

### 2.2 Oral Exam/Oral component

You will be examined in groups of two, or, in exceptional cases, in a group of three (cf. below). The oral exam will take **15 minutes per student**. You will be graded individually and your partner's performance will not impact your own grade. After the exam you will be informed about your grade separately. The AWII teacher will be the main examiner. A second teacher (the "*BeisitzerIn*") will be there to take the minutes. We will do our best to ensure that this second teacher is your EIC teacher, so that both of your teachers are present in the exam. However, since you are not entitled to choose who this second teacher is, and due to potential scheduling issues, we cannot guarantee that this will always be possible. If you did both classes with the same teacher, the second teacher will be chosen randomly.



The exam is structured in the following way:

- Student A gives a 5-minute presentation; Student B takes notes
- Both students discuss this topic for 10 minutes
- Student B gives a 5-minute presentation; Student A takes notes
- Both students discuss this topic for 10 minutes

In an exam with three students, the procedure is adjusted so that all students have a chance to present and discuss with a second student. You can choose the topic of your presentation, and it has to be connected to a topic in your portfolio. Please indicate your presentation topic on the cover page of your portfolio. When presenting, you may use notes on small cards but no PowerPoint presentation or similar. The ensuing discussion should be a conversation between two students about the presentation and related topics. As such, you are not required to be familiar with the topic of the presentation of your exam partner. The examiner will only join the conversation if absolutely necessary. Prompts and guidelines for the presentation and the discussion will be provided in the EIC course. Furthermore, both parts of the oral exam will be simulated in the courses.

If there is an odd number of students, we will schedule an exam with 3 students. In this case, the exam will take longer as the exam lasts 15 minutes per student.

Please contact your examiner and Dr. Gramatke immediately should you not be able to do the oral exam (e.g. due to illness). This is especially important due to the conversational nature of the exam between 2 students. If one student drops out at short notice, their exam partner will simply be included in the next exam. In this case, the next exam will take longer. Therefore, please ensure that you plan to be available for longer than your official time slot on the day of your exam. If you fail the exam or do not show up on the day without a valid reason, you will have to submit a revised portfolio with different pieces of work and choose a new topic for the presentation for your next attempt. If you cannot take the oral exam for a valid reason, you are allowed to resubmit the same portfolio and choose the same presentation topic for the next attempt.

### **3. Contact**

- If you have questions concerning the content of the exam, please contact your teacher (Dr. Shona Allan, Cleopatra Goularas, Janet Kollias or Kate Maye-Saidi).
- If you have questions concerning the administration of the exam or the exam schedule, please contact Dr. Astrid Gramatke ([astrid.gramatke@uni-koeln.de](mailto:astrid.gramatke@uni-koeln.de))